

**SCOTTISH BORDERS
HEALTH AND SOCIAL CARE
SHADOW INTEGRATION BOARD**

General

The Shadow Integration Board shall be an Advisory Committee of NHS Borders and Scottish Borders Council during the shadow period.

Functions Delegated

Those functions marked * are referred to the Shadow Board for consideration and recommendation only and decisions must receive final approval from the Scottish Borders Council and NHS Borders Board.

Constitution

Voting Members

(a) Six Elected Members of Scottish Borders Council being:-

- (i) the Leader
- (ii) the Depute Leader (Finance)
- (iii) the Depute Leader (Health Service)
- (iv) Executive Member for Social Work
- (v) Executive Member for Education
- (vi) One other Elected Member.

(b) Six Members of NHS Borders

(The 6 Health Board members shall be nominated by the Health Board and will comply with final legislation, and any consequential Regulations, Orders, Directions and Guidance.).

Advisory (non-voting) Members

- (c) Clinical Director of the Health Board
- (d) Chief Social Work Officer
- (e) Director of Finance of the Health Board
- (f) Chief Financial Officer
- (g) One representative from the staff side
- (h) One representative from the third sector
- (i) One representative of carers
- (j) One representative of service users
- (k) Chief Officer of the Shadow Joint Integration Board

Advisors to the Shadow Board

- (l) Chief Executive, Scottish Borders Council
- (m) Chief Executive, NHS Borders

Others key individuals will be asked to attend as required

Chairman

The first Chairman of the Shadow Integration Board shall be from the body not employing the Integration Board's Chief Officer, with the Vice-Chairman from the body employing the Chief Officer. The Chairman shall not have a casting vote.

Quorum

Three Elected Members from Scottish Borders Council and three members from NHS Borders shall constitute a Quorum

Budgets

Any delegated budgets shall operate as aligned budgets and shall require the final approval of Scottish Borders Council and NHS Borders respectively.

Functions Referred

The following functions of the Council and NHS Board, within policy, budget and legislative requirements, shall stand referred to the Board, namely -

All arrangements relating to the following services delivered in partnership through the Scottish Borders Council and NHS Borders and other stakeholders for primarily adult services - in terms of health and care, but not education - to include:

- (a) other services agreed by both organisations.
- (b) Joint Learning Disability Service
- (c) Joint Mental Health Service
- (d) Drug and Alcohol Services
- (e) Assessment and Care Management Teams
- (f) Joint Health Improvement Team
- (g) Older people's services including Residential and Care Home Services
- (h) Change Fund/Delayed Discharge
- (i) Ability Equipment Store
- (j) Physical Disability Services – including care at home and day support
- (k) Community Hospitals and nursing services – including all services provided in the four community hospitals and district nursing, health visiting, and school nurse services provided to local communities
- (l) GP prescribing and general medical services - including all prescriptions dispensed in Borders for all residents as well as all medical services provided by local GP's
- (m) Allied Health Professionals Services – this covers physiotherapy, occupational therapy, podiatry, dietetics and speech and language therapy which provide both hospital and community based services to the whole Borders population

Remit

1. After consultation with Scottish Borders Council and NHS Borders, appoint a Chief Officer in line with delegated functions.
2. Delegate functions to the Chief Officer.
- *3. Prepare a budget for the delivery of integrated or aligned services.
- *4. Undertake regular monitoring of the budget.
- *5. Give a Direction to Scottish Borders Council and NHS Borders to carry out functions on its behalf.
- *6. Prepare the Health and Social Care Integration Scheme.

- *7. Prepare the Health and Social Care Strategic plan, (including the establishment of the Strategic Planning Group) which will include joint locality planning and service delivery, joint strategies, commissioning plans, service redesign and pooled budgets.
- *8. Publish the Health and Social Care Strategic Plan.
- *9. Monitor performance of the integrated services' joint outcomes relating to the Integration Planning Principles and the National Health Wellbeing Outcomes.
10. Prepare and publish an annual report.
11. Prepare and publish an annual financial statement.
12. Ensure appropriate consultation and engagement has taken place with stakeholders, staff, carers and that a communications strategy is in place.
- *13. Ensure that adequate arrangements in terms of policy agreed by Scottish Borders Council and NHS Borders are in place to provide such care as is required from within the annual budgets overseen by the Board. Should a potential overspend be projected, a joint report will be submitted by the Board to the appropriate Committees of Scottish Borders Council and NHS Borders making proposals to address this. The Board will not exceed its delegated budgets without an express resolution of both organisations, which resolution shall address funding.
- *14. Consider and make recommendations in relation to any potential areas of joint working referred by either Scottish Borders Council or NHS Borders.
15. Establish any sub-Committees or Working Groups as required and subject to any Regulations by Ministers.
16. Comply with Scottish Ministers' Regulations, Orders, Directions and Guidance.